

RULES AND REGULATIONS

- ✓ Minimum 80% attendance is required to appear in the Final Examination.
- ✓ The Institute has right to reject the admission of any candidate without assigning any reason.
- ✓ Fee once paid, neither refundable nor adjustable in any circumstances.
- ✓ Student can perform their practical only during the batch timing. For extra time, student have to take permission from the Institute.
- ✓ The Centre Owner's decision will be the final decision in all matters.
- ✓ Disciplinary action can be taken against the student in case of any misbehaviour, unavoidable cause without any pre-information student's name can be removed from the Institute.
- ✓ Students are responsible for careful use of components, tools, apparatus, other equipment's selected by the Institution entrusted to them for practical work and experiments shall replace or pay for the cost of any article lost.
- ✓ An Identity Card issued to each student who is expected to carry it whenever coming to the Institute.
- ✓ Leave application must be submitted by the student, duly signed by their parents / guardians.
- ✓ Once a student is registered, he/she shall be bound by the rules and regulations of the Institute during his/her period.
- ✓ Students are expected to be polite individually or in groups and show respect to the faculty / staff of the Institute.
- ✓ Students are expected to behave in responsible manner and abstain from chatting among themselves while the class is in progress.
- ✓ Smoking / chewing pan, tobacco or gutka is strictly prohibited.
- ✓ Use of mobile phone is strictly prohibited inside the classroom or during practical.
- ✓ The students are expected to be in the class room / Laboratory or any place of study on time prior to the commencement of the study.
- ✓ Use of helmets is compulsory for everyone who rides a two-wheeler to and from the campus.
- ✓ Students should follow a decent dress code when they come to the Institute.